AnalyticsDx™ Sendout

QUICK START GUIDE

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Dashboard Basics

WHAT IS IT?

The AnalyticsDx Sendout dashboard provides a comprehensive view of utilization, quality assurance, and sendout data for all testing referred to ARUP.

HOW DO I ACCESS IT?

To access the dashboard, log in to ARUP Connect (https://connect.aruplab.com) and navigate to the Reports section in the left-hand menu. From there, you will find a direct link to AnalyticsDx Sendout.

If you do not yet have an ARUP Connect account, please reach out to your account executive for assistance with account setup.

TECHNICAL HOUSEKEEPING

All data presented in the AnalyticsDx Sendout dashboard is sourced directly from ARUP's billing database, ensuring alignment with your eInvoice records.

- General Dashboard Disclaimer: The information provided should not be used as an invoice or substitute for any other financial document. This information may be used as a tool to examine utilization, identify trends, and control ordering consistency.
- Test Numbers reflect those of tests completed. Miscellaneous ARUP adjustments and fees (0000000) refers to certain test charges and adjustments which show up on invoices but are not associated with any test number (e.g., Pap smears, bacteria ID, etc.).
- Data Refresh occurs monthly and includes a rolling two-year history. Please note custom data pulls beyond this scope are unsupported within the dashboard. Data updates by the fourth calendar day of each month.
- Facility Visibility: If you notice missing facilities or client IDs in your dashboard, reach out to your account executive to have your dashboard updated accordingly.

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Toolbar Functions and Navigation

The top toolbar features buttons related to action control, data management, and performance optimization. Some features are limited by user or by specific actions.

ACTIVE BUTTONS

Undo: Reverts the last action

Redo: Reapplies the last undone action

Revert: Resets to your dashboard's default state or saved view and removes all active filtering

View Original: Restores the original view or allows selection of saved Custom Views*

Save Custom View: Saves a custom view with selected filters already activated; only appears after filters have been applied to a dashboard*

Download: Downloads current tab in PNG, PDF, or PPTX (PowerPoint) formats

Share: Shares a URL link to the dashboard tab or generates and copies an HTML embed code

Watch Graphic: Sends an email or alert notification when data reaches certain thresholds.*

*Icons may appear without text when browser window is at a reduced size.

TOOLBAR VS. BROWSER FUNCTIONS

Browser **vs.** ***Toolbar***

Once you are in the dashboard, use the Undo, Redo, and Revert buttons in the toolbar instead of using your web browser's Back and Forward buttons.

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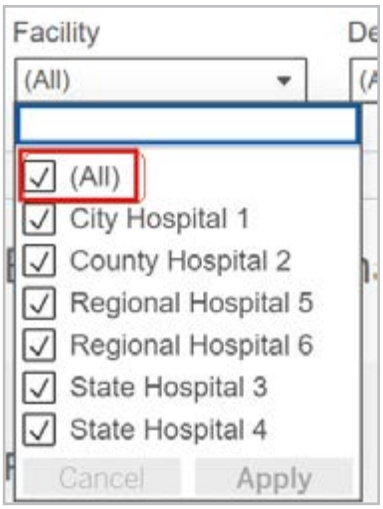
Basic Filtering

Filters are available at the top of each dashboard tab for filtering and refining data.

APPLYING FILTERS

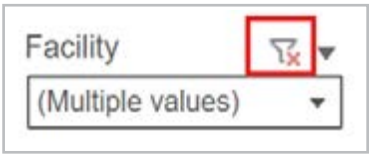
1. Click the down arrow inside the box of the filter you want.
2. A dropdown menu will appear with all relevant filtering values. Depending on the filter, it may also contain a text search bar (outlined in blue, see picture at right).
3. Once a filter is applied, it affects ALL charts on the page.

Note: When a filter has more than one value selected, it will display (Multiple values).



REMOVING FILTERS

1. Hover over the filter.
2. Clicking the funnel clears all filters and resets the filter to (All) or the default value.



Remove all filters with the Revert or View: Original button in the top toolbar to remove.

CHART-SPECIFIC FILTERS

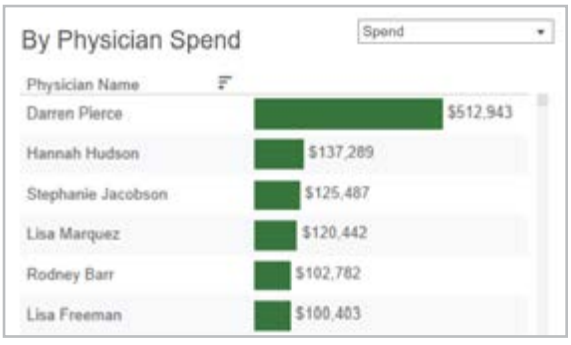
Each chart or table may also have its own individual filters, typically represented in dropdowns (see picture to the right of "Action Filtering" below). Filters located on or within charts or tables will only affect that chart or table.

ACTION FILTERS, TOOL TIPS, AND SORTING

Action Filtering

Filter the entire dashboard by clicking on a specific data point in a table or bar chart to meet the same values in the data selected

If there are multiple values in a tool tip data field, an asterisk may appear instead of that specific data point.



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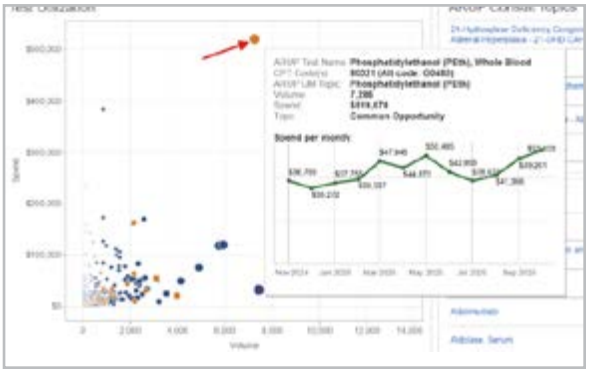
Tool Tips

Hover over a data point in a graph or a table to open a tool tip and see a breakdown of the data (see right). (NOTE: Tool tips may initially be slow to appear.)

If there are multiple values in a tool tip data field, an asterisk may appear instead of that specific data point.



ARUP Test Name: **Lyme Disease Modified 2-Tier Testing (3006053)**
CPT Code(s): **86618**
UM Topic: *

Spend: **$126,110**

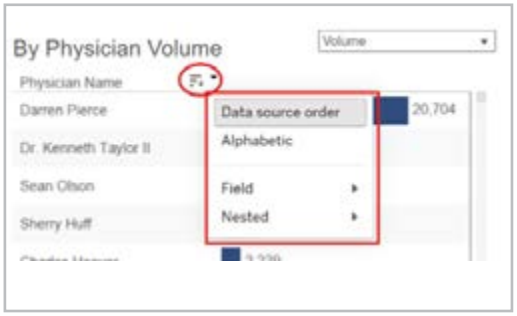
SORTING TABLES AND CHARTS

Tables are sorted in descending order by volume (default). Most tables have additional sorting capabilities so you can manipulate your data.

ARUP Test Name & Number	Spend	Volume
Phosphatidylethanol (PEth), Whole Blood (3002598)	$949,356	13,535

Primary Columns

1. Primary columns can be sorted by Data Source Order, Alphabetical, Field, or Nested.
2. Sort by ascending or descending by clicking the sorting steps.



Secondary Columns and Charts

1. Secondary columns can be sorted ascending or descending.

Note: This option is available only on certain charts where the legend allows for sorting. Not all charts have this function.

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